


	General Requirements for weighing scales with digital indicator used for trade along with recommendation of OIML R76-1 Annex A-R76 – Check List for non-automatic weighing instruments (OIML R 76)	Date of Issue : 2016.10.24	Doc No: PA-GR-01	
		Rev No: 1	1 of 2	

(01)	Check list for documents with the application form for the device and other Accessories * Submit original documents along with certified photocopies arrange according to this check list in a file with name/company and contact details written on front cover. Originals will be returned after document verification. Please tick (√) and mention the relevant section or page number which is available with this application. * only last column is reserved for office use			office use only
(a)	Completed application			
(b)	Completed General requirements check list for the instrument (Annex C-R76)			
(c)	Copy of Receipt for the type approval fee			
(d)	Copy of Business Registration of the organization			
(e)	International Approvals (OIML etc...)			
(f)	Authorization letter from the manufacture To change the original model name and No. for imported complete instrument agreement letter shall be submitted (Above letters shall be confirmed by e-mail from manufacture) Email: info@measurementsdept.gov.lk			
(g)	Operation Manual (Main Instrument, accessories, firmware, Software) Note: Firmware and software identification (Name, Version number, year of development etc...) should be included in the documents. Copy of the software shall be submitted			
(h)	Service Manual (Circuit diagrams and other mechanical drawings, Weighing Indicator, weighing platform, complete assembly of the weighing scale)			
(i)	Complete Circuit Diagram with component details			
(j)	Load cell specifications and Details from manufacture			
(k)	Software & firmware details and manuals (if applicable) Software identification, List of algorithms and functions, software protection against misused and fraud etc...			

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(l)	Software ownership and Software Application, user and development licenses		
(m)	Photograph of instrument and site		
(02)	Sample of complete Instrument, software and accessories (Sample* shall be submitted when request by the department) *Note: Additional samples may request by the department for the purpose of inspection. Please tick (√) the relevant document.		office use only
(a)	Purchasing invoices/documents from the manufacturer		
(b)	Packing lists and Sri Lanka Customs clearance documents		
(3)	For weighbridges Please tick (√) the relevant document		office use only
(a)	Engineering Site plan showing the installation of the weighbridge with pathways, service cabin and drainage system.		
(b)	Platform details with mechanical structural drawing approved by chartered Engineer		
(c)	Detailed structural drawing for the foundation and concrete work with approval from chartered Engineer		
(d)	Control cabin drawing including internal arrangements		
(e)	Software Details & software manuals, software licenses		
(f)	Software ownership and Software Application usages and development licenses		
(g)	Electrical Plan with electrical earth system		
(h)	Drainage System plan		
(i)	Weigh bridge indicator, all accessories and software with loadcell simulator shall be submitted when request by the department after initial documentary inspection. After the inspection, applicant shall be constructed the complete system in the suitable site including platform assembled according to the given technical details and drawings when inform by the department.		